

Work Activity: **Carpet Cleaning - Wet**

Site: **Various**

Location of Work: **Various**

Risk Assessment Ref: **18**

Date: **10/05/2023**

MANDATORY PPE	Gloves where required. Also as required by the relevant COSHH assessments.
TRAINING / COMPETENCY	In House training via uHub / Demonstration by supervisor / experienced team member
MATERIALS & EQUIPMENT	PPE, warning signs, appropriate rotary floor machine, wet suction machine and appropriate tools, vacuum cleaner with appropriate tools, stain removal kit, spray bottle, hand scrubbing brush, cleaning agent, cloths, buckets
SCOPE OF WORKS	Carpet cleaning - wet
SAFE SEQUENCE OF WORK	<ol style="list-style-type: none"> 1. Put on PPE 2. Assemble equipment, check electrical equipment for safety, particularly plugs and cables 3. Place warning signs 4. Ventilate the area, if appropriate 5. Remove as much furniture as possible 6. If not a wholly synthetic carpet check that it is secured at the edges 7. Remove loose soil from the carpet using the vacuum cleaner 8. Prepare shampoo solution according to the manufacturer's instructions 9. Check colour fastness using shampoo solution on a white cloth in one corner 10. If applicable, remove stains 11. Pre-spray any heavily soiled area with shampoo solution 12. Wet and prime shampoo brush before starting 13. Starting at an area furthest from the door, clean in overlapping passes to cover all parts of the carpet 14. Avoid splashing walls, furniture, and adjacent floors 15. Clean corners and edges using a hand scrubbing brush dipped in shampoo solution 16. After scrubbing, remove as much water as possible using the wet suction machine 17. Rinse the carpet systematically with clean water 18. Remove as much water as possible using the wet suction machine 19. When finished, remove plug from power socket and recoil the machine cable 20. Pile brush the carpet whilst the carpet is still damp

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METHOD STATEMENT

ESG H&S FRM 003



	21. Return furniture to original position, placing legs on pieces of card, foil, or plastic 22. Clean equipment and check for safety 23. Return equipment and materials to cupboard 24. When dry, thoroughly vacuum clean the carpet, then return warning signs to cupboard and close the ventilation, if appropriate
WORKING ENVIRONMENT	No issues
OTHER SPECIFIC CONSIDERATIONS	Do not plug in a machine until it has been assembled and is ready for use. Cables must be behind machines at all times and out of water
MEMBER OF PUBLIC SAFETY	Signage put in place to all entrances/exits to area being cleaned if trailing cables or wet floors will be present before it commences. Work done out of business hours where possible.
MANUAL HANDLING	Musculoskeletal injury due to repetitive bending, stretching, pushing, and pulling movements.
HAZARDOUS SUBSTANCES	Please refer to the relevant COSHH assessments for substances being used.
WORKING AT HEIGHT	N/A
HOT WORK	N/A
EMERGENCY PROCEDURES	Follow site safety rules along with ensuring compliance with site "workplace" H&S and welfare facilities including location of First Aid Box.
OPERATIVES HEALTH CONSIDERATIONS	N/A
WASTE MANAGEMENT	N/A
OTHER INFORMATION	N/A
ADDITIONAL POLICIES AND PROCEDURES	None

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