






Work Activity: Emptying & Cleaning Bins

Site: Various

Location of Work: Various

Risk Assessment Ref: 31

Date: 10/05/2023


MANDATORY PPE	Gloves Also as required by the relevant COSHH assessments.
TRAINING / COMPETENCY	In House training via uHub / Demonstration by supervisor / experienced team member
MATERIALS & EQUIPMENT	Bucket, cloths, scraper, abrasive pad, tongs (if appropriate) clean bin liners, trolley where possible, disinfectant. Litter grabber.
SCOPE OF WORKS	Emptying and cleaning bins
SAFE SEQUENCE OF WORK	<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div> <ol style="list-style-type: none"> Put on PPE Assemble any equipment required for the task and check for safety Put out warning signs Plan the route for collections of waste and work in a systematic manner around each area to collect all waste. Identify waste to be cleared and visually check inside the bin for any sharp objects (do not put your hands inside as you may receive an injury) Remove bin liner from internal bins and place into correct plastic refuse sacks – taking heed of any protruding sharp items. All collected refuse sacks should be tied off, remember to not press down with your hands. DO NOT SLING REFUSE BAGS OVER YOUR SHOULDERS! Use a trolley whenever possible. Report any needles / sharps found other than those in designated containers, having first labelled the receptacle and placed it in isolation to await instructions. DO NOT HANDLE SHARPS OR CONTAMINATED MATERIAL If bin liner splits beware of any leaks, spills and hazardous waste and clean as appropriate Remove to appropriate collection point using a trolley where possible and obtain help or use a when handling heavy wastes. </div> <div style="text-align: right;">    </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;">   </div>

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Issue number	001	Document Owner	Compliance Director	Page 1 of 2

METHOD STATEMENT

ESG-H&S-FRM-003



	<p>11. Prepare bins ready for collection.</p> <p>12. Clean surrounding area and waste bins when emptied. Report any signs of infestation.</p> <p>13. Wash internal bin with correct cleaning solution (made to manufacturer's instructions)</p>  <p>14. Dry as appropriate</p> <p>15. Insert clean bin liner</p> <p>16. Clean floor of any accidental spillage and allow to dry before removing warning signs.</p> <p>17. Clean/sanitise cleaning equipment/mops etc and return to store.</p> <p>18. Remove warning signs when safe to do so and return to store.</p> <p>1. Wash/sanitise hands.</p>
WORKING ENVIRONMENT	No issues
OTHER SPECIFIC CONSIDERATIONS	Do not empty any cigarette waste receptacles into the waste bins or bags in case of fire.
MEMBER OF PUBLIC SAFETY	N/A
MANUAL HANDLING	N/A
HAZARDOUS SUBSTANCES	Please refer to the relevant COSHH assessments for substances being used.
WORKING AT HEIGHT	N/A
HOT WORK	N/A
EMERGENCY PROCEDURES	Refer to MSDS and COSHH assessment. Follow site safety rules along with ensuring compliance with site "workplace" H&S and welfare facilities including location of First Aid Box.
OPERATIVES HEALTH CONSIDERATIONS	N/A
WASTE MANAGEMENT	N/A
OTHER INFORMATION	N/A
ADDITIONAL POLICIES AND PROCEDURES	None

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Issue number	001	Document Owner	Compliance Director	Page 2 of 2