



Work Activity: Cleaning Toilets, Urinals, WHB & Washroom Furniture

Site: Various

Location of Work: Various

Risk Assessment Ref: 05

Date: 10/05/2023

MANDATORY PPE	As required by the relevant COSHH assessments.
TRAINING / COMPETENCY	In House training via uHub / Demonstration by supervisor / experienced team member
MATERIALS & EQUIPMENT	Warning signs, cleaning agent(s), buckets, spray bottle, cloths of appropriate colour, non-abrasive pad, toilet brush, pair of tweezers, bottle brush, supply of toilet paper, sanitary bags if appropriate, replacement waste bags of appropriate colour

SCOPE OF WORKS	Washrooms & Changing Areas			
	 Washrooms & Changing Areas If the Washroom/Toilet area is of the opposite sex to that of the cleaner, ensure that it is vacant before entering. Display signage for Male/Female Attendant. Cleaning toilets, urinals, wash hand basins and washroom furniture Put on PPE Assemble equipment – selecting the correct coloured equipment for the area Place warning signs Ventilate the area, if appropriate Empty waste bins in accordance with waste procedures. Toilets Flush toilets with seat lids closed. Reveal water line by pushing back water in toilet bowls with toilet brush. Apply toilet cleaner to inside of bowls, including under the rims and allow to soak. With cleaning agent (detergent sanitiser) and colour coded cloth immersed and wrung out, wipe outside and around toilet bowls, including toilet roll holders, pipework, toilet brush holder, cisterns and handles, toilet seat lids, top and underneath hinges, working from clean to dirty. Scrub inside toilet bowls with toilet brush, particularly any stains, water lines and under rims. 			
	 12. Wipe brush holder and replace brush in holder. 13. Dry toilet seats with cloth, then close lids. 14. Remove any splashes or marks from walls and wipe door handles. 15. Check and replenish toilet paper, if necessary. 			
	16. Clean equipment and check for safety.			

Document type	Record	Issue date	10/05/2023	©Copyright Ecoserv FM Group
Issue number	002	Document Owner	Compliance Director	Page 1 of 3



 17. Return equipment, materials and warning signs to cupboard and close venillation, if appropriate. Uinals Flush, then turn of automatic flushing system, if applicable. Clear waste outlets and urinal channels in accordance with waste procedures. With cleaning agent (detergent sanitiser) and colour coded cloth immersed and wrung out, wipe surrounding surfaces including cistem and pipework, starting at highest point, and working from clean to dirty parts. Apply cleaning agent to entire face of urinals and wipe clean. Use toillet brush inside urinals. Pay particular attention to water marks and drain. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. Rinse toilet brush, then uninals using clean hot water. Repeat until clean. If required, replenish channel blocks. If required, replenish channel blocks. If a polyment and channel blocks. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. Remove any hair or other items from plug, plug chain, taps and overflow. With around inside of bowl, including plug, plug chain, taps and overflow. With around inside of bowl, including plug, plug chain, taps and overflow. Clean equipment and check for safey. Remove any splashes or marks from wills and wipe door handles. Clean equipment and check for safey. Remove any splashes or marks from walls and wipe door handles.		
Urinals 6. Flush, then turn off automatic flushing system, if applicable. 7. Clear waste outlets and urinal channels in accordance with waste procedures. 8. With cleaning agent (detergent sanitiser) and colour coded cloth immersed and wrung out, wipe surrounding surfaces including cistern and pipework, starting at highest point, and working from clean to dirty parts. 9. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. 10. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. 11. Wing out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish boasp and other		
 Clear waste outlets and urinal channels in accordance with waste procedures. With cleaning agent (detergent sanitiser) and colour coded cloth immersed and wrung out, wipe surrounding surfaces including cistern and pipework, starting at highest point, and working from clean to dirty parts. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. Remove any splashes or marks from walls and wipe door handles. If required, replenish channel blocks. If required, replenish channel blocks. If a clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. Remove any hair or other items from plug, plughole and plug chain with tweezers. Wipe around inside of bowl, including plug, plug chain, taps and overflow. Clean overflow with bottle brush. Wring out cloh and polish stainless steel or chrome. Remove any splashes or marks from walls and wipe door handles. Clean equipment and check for safety. Remove any splashes or marks and wipe door handles. Clean equipment and check for safety. Replace tlems removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. Remove any splashes or marks from walls and wipe door handles. Clean equipment and check for safety. Clean cubicles and splashbacks. Clean cubicles and splashbacks. Clean cubicles and splashbacks. Clean cubicles and spl		
Procedures. 8. With cleaning agent (detergent sanitiser) and colour coded cloth immersed and wrung out, wipe surrounding surfaces including cistern and pipework, starting at highest point, and working from clean to dirty parts. 9. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. 10. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flukning system, if applicable. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any bajets c, e.g. soap from the basin. 8. Remove any hair or other items from plug, plugchain, taps and overflow. Clean overflow with bottle brush. 10. With cunning tap water rinse basin thoroughly, swilling water into overflow. Clean equipment and check for safety. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or makes from		
 immersed and virung out, wipe surrounding surfaces including cistern and pipework, starting at highest point, and working from clean to dirty parts. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. Remove any splashes or marks from walls and wipe door handles. Turn on automatic flushing system, if applicable. Clean equipment and check for safety. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. Remove any objects, e.g., scap from the basin. Remove any objects, e.g., scap from the basin. Remove any hair or other items from plug, plughole and plug chain with threezers. Wipe around inside of bowl, including plug, plug chain, taps and overflow. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. Replace items removed, replenish scap and other consumables if necessary and popies to dispenser, where fitted. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture Clean oubcles and splashbacks. Clean cubicles and splashbacks. Return equipment and materi		
 cistern and pipework, starting at highest point, and working from clean to dirty parts. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. Remove any splashes or marks from walls and wipe door handles. If required, replenish channel blocks. Turn on automatic flushing system, if applicable. Clean equipment and check for safety. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. Remove any hair or other items from plug, plughole and plug chain, and underneath the basin thoroughly, swilling water into overflow. Clean overflow unit bottle brush. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. With running tap water rinse basin thoroughly, swilling water into overflow. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. With can overflow with bottle brush. With can equipment and check for safety. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash running tap water into advaring signs to cupboard and close the ventilation, if appropriate. Washroom Furniture Clean mirrors and polish day. Clean cubicles and splashbacks. C		
 Clean to dirty parts. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. Remove any splashes or marks from walls and wipe door handles. If required, replenish channel blocks. Turn on automatic flushing system, if applicable. Clean equipment and check for safety. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. Remove any objects, e.g., soap from the basin. Remove any objects, e.g., soap from the basin. Remove any objects, e.g., soap from the basin. Wipe around inside of bowl, including plug, plug chain, taps and overflow. Clean overflow with bottle brush. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. Wing out cloth and polish tainless steel or chrome. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture Clean dispensers and bins. Return equipment and check for safety. Return equipment and materials to store and close the ventilation, if appropriate. Washroom Furniture Clean dispensers and bins. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIROMMENT Member		
 9. Apply cleaning agent to entire face of urinals and wipe clean. Use toilet brush inside urinals. Pay particular attention to water marks and drain. 10. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment and check for safety. 15. Return equipment, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any abjects, e.g., soap from the basin. 8. Remove any abiar or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wastroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIROMENT No issues Signage put in place to all entrances/exits to area being cleaned beform mopping commences and tor remain in place until the floo		
 billet brush inside urinals. Pay particular attention to water marks and drain. 10. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., scap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish scap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dy. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT No issues MemBER OF PUBLIC SAFETY Mexel as little water as necessary. 		
10. Rinse toilet brush, then urinals using clean hot water. Repeat until clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any plair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Working Clean dispenser, whater fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14.		toilet brush inside urinals. Pay particular attention to water marks
clean. 11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment and check for safety. 15. Return equipment and polish dy. 16. Clean mirrors and polish dy. 17. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dy. 7. Clean cubicles and splashbac		
11. Remove any splashes or marks from walls and wipe door handles. 12. If required, replenish channel blocks. 13. Tum on automatic flushing system, if applicable. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean aniprors and polish dry. 7. Clean d		
12. If required, replenish channel blocks. 13. Turn on automatic flushing system, if applicable. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if neccessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. Washroom Furniture		
14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. </th <th></th> <th></th>		
15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any objects, e.g., soap from the basin. 9. Wipe around inside of bowl, including plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING No issues UHER SPECIFC CONSIDERATIONS Use as little water as necessary. MEMBER OF PUBLIC SAFETY Signage put in place to all entrances/exits		
close the ventilation, if appropriate. Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any objects, e.g., soap from the basin. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT OTHER SPECIFC ON issues OTHER SPECIFC ON Eas little water as necessary. Signage put in place to all entrances/exits to area being cleaned before mopping c		
Wash Hand Basins 6. With colour coded cloth wrung out in cleaning solution, wipe surrounding surfaces including wall tiles, ledges, pipes, waste bin, and underneath the basin, working from clean to dirty areas. 7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT No issues OTHER SPECIFC CONSIDERATIONS MEMBER OF PUBLIC SAFETY MEMBER OF PUBLIC SAFETY MANUAL		
WORKING ENVIROMMENT No issues WORKING ENVIROMMENT No issues WORKING ENVIROMMENT Signage put in place to all entrances/exits to area being cleaned before mopping commences and to repetitive bending, stretching, pushing, and		
MORKING ENVIROMENT No issues WORKING ENVIROMENT No issues WORKING ENVIROMENT No issues More the vertice of the ve		
7. Remove any objects, e.g., soap from the basin. 8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT No issues OTHER SPECIFC CONSIDERATIONS MEMBER OF PUBLIC SAFETY MEMBER OF PUBLIC SAFETY MANUAL MANUAL		
8. Remove any hair or other items from plug, plughole and plug chain with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT No issues OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible. MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		
with tweezers. 9. Wipe around inside of bowl, including plug, plug chain, taps and overflow. 10. With running tap water rinse basin thoroughly, swilling water into overflow. Clean overflow with bottle brush. 11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. MEMBER OF PUBLIC SAFETY MANUAL MANUAL		
workflog No issues WORKING No issues WORKING No issues Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.		with tweezers.
working No issues WORKING No issues WORKING Use as little water as necessary. Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.		
11. Wring out cloth and polish stainless steel or chrome. 12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted. 13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENTIONMENT No issues OTHER SPECIFC CONSIDERATIONS VBEABER OF PUBLIC SAFETY MANUAL MANUAL		
12. Replace items removed, replenish soap and other consumables if necessary and paper towel dispenser, where fitted.13. Remove any splashes or marks from walls and wipe door handles.14. Clean equipment and check for safety.15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate.Washroom Furniture6. Clean mirrors and polish dry.7. Clean cubicles and splashbacks.8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTOTHER SPECIFC CONSIDERATIONSMEMBER OF PUBLIC SAFETYMEMBER OF PUBLIC SAFETYMANUALMANUAL		
13. Remove any splashes or marks from walls and wipe door handles. 14. Clean equipment and check for safety. 15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENT No issues OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. MEMBER OF PUBLIC SAFETY MANUAL MANUAL		
14. Clean equipment and check for safety.15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate.Washroom Furniture6. Clean mirrors and polish dry.7. Clean cubicles and splashbacks.8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYMANUALMANUAL		
15. Return equipment, materials and warning signs to cupboard and close the ventilation, if appropriate. Washroom Furniture 6. Clean mirrors and polish dry. 7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate. WORKING ENVIRONMENT No issues OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible. MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		13. Remove any splashes or marks from walls and wipe door handles.
close the ventilation, if appropriate.Washroom Furniture6. Clean mirrors and polish dry.7. Clean cubicles and splashbacks.8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
Washroom Furniture6. Clean mirrors and polish dry.7. Clean cubicles and splashbacks.8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
6. Clean mirrors and polish dry.7. Clean cubicles and splashbacks.8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
7. Clean cubicles and splashbacks. 8. Clean dispensers and bins. 9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
8. Clean dispensers and bins.9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
9. Return equipment and materials to store and close the ventilation, if appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
appropriate.WORKING ENVIRONMENTNo issuesOTHER SPECIFC CONSIDERATIONSUse as little water as necessary.MEMBER OF PUBLIC SAFETYSignage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
ENVIRONMENT No issues OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. MEMBER OF PUBLIC SAFETY Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible. MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		appropriate.
OTHER SPECIFC CONSIDERATIONS Use as little water as necessary. MEMBER OF PUBLIC SAFETY Signage put in place to all entrances/exits to area being cleaned before mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible. MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		
CONSIDERATIONS Use as little water as necessary. MEMBER OF Signage put in place to all entrances/exits to area being cleaned before PUBLIC SAFETY Signage put in place to all entrances/exits to area being cleaned before MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		
MEMBER OF PUBLIC SAFETYmopping commences and to remain in place until the floor is dry. Work done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		Use as little water as necessary.
PUBLIC SAFETY mopping commences and to remain in place until the floor is dry. Work done out of business hours where possible. MANUAL Musculoskeletal injury due to repetitive bending, stretching, pushing, and		
done out of business hours where possible.MANUALMusculoskeletal injury due to repetitive bending, stretching, pushing, and		
HANDLING pulling movements.		
	HANDLING	pulling movements.

Document type	Record	Issue date	10/05/2023	©Copyright Ecoserv FM Group
Issue number	002	Document Owner	Compliance Director	Page 2 of 3



HAZARDOUS SUBSTANCES	Please refer to the relevant COSHH assessments for substances being used.
WORKING AT HEIGHT	N/A
HOT WORK	N/A
EMERGENCY PROCEDURES	Follow site safety rules along with ensuring compliance with site "workplace" H&S and welfare facilities including location of First Aid Box.
OPERATIVES HEALTH CONSIDERATIONS	N/A
WASTE MANAGEMENT	N/A
OTHER INFORMATION	N/A

ADDITIONAL POLICIES AND PROCEDURES	None
---------------------------------------	------

Document type	Record	Issue date	10/05/2023	©Copyright Ecoserv FM Group
Issue number	002	Document Owner	Compliance Director	Page 3 of 3