

Ecoserv Group Ltd

Stables 1, Howbery Park, OX10 8BA

Location: Horizon International Cargo LTD

Title : Carpet Cleaning	Date of Assessment : 10/08/2023	Risk Assessor : Stephen Jones
Risk Assessment Reference : Horizon 4	People involved in making this assessment : Stephen Jones	
Task/ Process : Carpet Cleaning	People at Risk : Employees, Contractors, Members of the Public	

Hazard : Hazardous Substances Exposure to shampoo and other cleaning products could cause health issues.

Control Measures:

1. COSHH folder containing an inventory of all hazardous substances , associated safety data sheets and risk assessments used at the clients premises is held by the manager / supervisor / team leader.
2. All relevant employees have received training in Hazardous substance awareness.
3. Only trained and authorised employees are allowed to refill cleaning liquids in carpet soil extractor, cleaning and buffing machines.
4. Adequate natural ventilation is provided during the work activity.
5. Dilution rates are followed.
6. All waste is disposed of in line with the manufacturer's instructions.

Hazard : Manual handling Improper manual handling techniques can cause sprains, strains and other musculoskeletal injuries.

Control Measures:

1. All operatives have received Manual Handling Training, which includes the lifting, moving, carrying of work equipment and conducting the work activity.
2. Where staff are unaware of the weight of a particular load they should seek assistance before attempting to move it.
3. Employees are physically fit, and instructed to report any known medical conditions that may affect their safety.
4. Manual handling activities must be carried out in a suitable environment free from obstructions, good flooring and lighting conditions
5. Wherever possible mechanical manual handling aids are used.
6. Job rotation and frequent breaks are conducted to prevent fatigue which can increase the risk of manual handling ill health effects.
7. All employees are issued with safety shoes to protect their feet whilst lifting / moving / carrying items.

Hazard : Uneven, Wet or Slippery Floors Poor housekeeping may cause slip, trip and fall hazards. Recently cleaned carpets could cause slips.

Control Measures:

1. Employees encouraged to clean as they work.
2. The work activity is planned, organised and appropriately supervised.

3. The Supervisor on site is responsible for effectively communicating any site-specific hazards and suitable controls to operatives
4. The work activity area is appropriately fenced to prevent unauthorised person from entering the area.
5. All employees are issued with suitable non-slip safety footwear.
6. Work must be carried out in a suitable environment free from obstructions with good flooring and lighting conditions

Hazard : Work equipment Faulty or incorrectly used work equipment could cause personal injury, fire, electric shock or damage to clients premises and equipment.
Control Measures:
1. Only work equipment which is suitable and sufficient for the work activity is used.
2. The work equipment used is inspected and maintained in accordance with the manufacturer's instructions.
3. Only CE marked equipment is purchased and used.
4. All work equipment is used in accordance with the manufacturer's instructions to ensure the equipment is working correctly along with identifying safe levels of frequency/duration of use.
5. Job rotation and frequent breaks are conducted to prevent fatigue, manual handling and vibration ill health effects. Where there is a possibility of ill health effects caused by vibration exposure separate risk assessments will be undertaken.
6. All portable electrical appliances are subject to a portable appliance test conducted by a competent person. An inventory is held with appropriate signage displayed on each individual piece of portable electrical equipment.
7. If necessary, a plug circuit breaker (incorporating an RCD) is used to provide additional electrical safety.
8. All employees are issued with safety shoes to protect their feet whilst using work equipment / machinery.

Documents Associated with this Risk Assessment:	
Review Date : 10/08/2024	Reviewer : Stephen Jones