

GENERAL RISK ASSESSMENT

Ecoserv Group Ltd

Stables 1, Howbery Park, OX10 8BA

Location: ***Address Including Template***

Title : Lone Working	Date of Assessment : 10/08/2023	Risk Assessor : Stephen Jones
Risk Assessment Reference : Lone Working	People involved in making this assessment :	
Task/ Process : Lone Working	People at Risk : Employees	

Hazard : Violence and aggression, illness or injury whilst lone working The outcome of an incident or accident could be exasperated due to staff working by themselves without close or direct supervision.

Control Measures:

1. There is contact with the Line Manager on a regular basis by agreed method.
2. Mobile phone is carried at all times when lone working.
3. Time and Attendance maintained and up to date and used to record every shift worked. Mobile phone app and site QR code is the recommended method.
4. Employees instructed to report any incidents.
5. A CCTV system in use, which is monitored by.....?
6. The area to be cleaned is free of obstructions and the floor is unlikely to be wet during the period of time the employee is alone.
7. Employees fully trained in use of all equipment to be used whilst on their own and protective equipment has been issued and should be worn if required by your training
8. Emergency contacts and first point of call available to employee.
9. Lone working is avoided where practicable and additional support is available at all times.
10. Expectant mothers are not required to perform lone working activities.
11. When employee arrives and leaves the premises when lone working, they are to contact / text / Whatsapp Line Manager as agreed when they have arrived /left.
12. Employee emergency contact details are made available to their Line Manager.
13. Lone working E-Learning complete, the certificate to be downloaded and sent to Line Manager.
14. No unauthorised persons are allowed on the site to accompany ESL employees.

Documents Associated with this Risk Assessment:	
Review Date : 10/08/2024	Reviewer : Stephen Jones